VACANCY BULLETIN

Position: Part-Time Lecturer
Tshwane School for Business and Society
Ref: 26/E70

The Tshwane School for Business and Society, based at Ditsela Place, 1204 Park Street, Hatfield, Pretoria, is seeking a part-time lecturer to teach the following Weekday Block, Saturday Block and Online classes**.**

Subject Group: Project Management

Number of Part-time Lecturers: 1 Lecturer

CAMPUS: PRETORIA – Weekday Block **NUMBER OF HOURS**: 7 Hours/Week for 14 Weeks **GROUPS**: 1 Group **COURSE:** Master of Business Administration **SUBJECT:** PMT239M - Project Management	**CAMPUS:** PRETORIA – Saturday Block **NUMBER OF HOURS**: 7 Hours/Week for 14 Weeks **GROUPS:** 1 Group **COURSE:** Master of Business Administration **SUBJECT:** PMT239M - Project Management
CAMPUS: Online Presentation **NUMBER OF HOURS**: 4 Hours Per Week for 7 Weeks **GROUPS:** 1 Group **COURSE:** Master of Business Administration **SUBJECT:** PMT239M - Project Management	

Key Performance Areas

- Deliver engaging and impactful lectures focusing on case studies in Project Management for MBA students across face-to-face, online, and hybrid formats.
- Revise the curriculum and enhance course content to reflect contemporary trends in the subject area above, ensuring compliance with business school standards and the guidelines set forth by the Council on Higher Education (CHE).
- Use online learning management systems effectively.
- Maintain accurate records of student progress, academic achievement, and attendance.
- Assess all assessments and capture marks on ITS within two weeks of the assessment date.
- Provide student consultation and academic support.
- Build partnerships with corporate stakeholders, industry leaders, and alumni to bridge theory and real-world business practice.

- Participate in TSB's committees, quality assurance processes, student recruitment, and accreditation reviews.
- Participate in the administration of school programmes and other related activities as required.

Women and people with disabilities are encouraged to apply.

TSB TSHWANE SCHOOL FOR BUSINESS & SOCIETY
TSHWANE UNIVERSITY OF TECHNOLOGY

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Minimum Requirements

- Doctoral Degree (An NQF Level 10) in Project Management or Business Administration. An underpinning Postgraduate degree in Project Management is also required.
- Professional qualifications (e.g., PRINCE2, PMP), certifications.

Experience and Competencies

- Three years of teaching and research experience at a tertiary institution.
- Capacity to facilitate blended/online learning.
- An equivalent extensive project management consulting experience.
- Proven practical skills in a range of project management methods (e.g. Prince 2, API, PMI, etc.), tools (MS Project, CPA, etc.) and techniques (e.g. agile, scrum, etc.).
- Full proficiency in English, with strong written and verbal communication skills.
- Proficiency in MS Office and other teaching and learning technology platforms.
- Completion of the TUT License to Teach programme will be compulsory upon appointment.
- Being a member of a relevant professional body (e.g. Project Management Institute) will be an added advantage.

Application Process

Interested candidates must submit the following documents in one PDF file:

- Cover letter stating the position and modules for which you are applying.
- Curriculum vitae (CV) and application form for employment
- Certified copy of ID document
- Certified copies of qualification certificates, together with a SAQA evaluation report for qualifications obtained outside South Africa.
- Certified copies of academic records

Applications must be sent to: tsb.operations@tut.ac.za

Enquiries: Ms Evodia Motedi: 012 382 3004

Closing Date: 26 November 2026

Applicants should regard their applications as unsuccessful if they do not receive a response within one month of the closing date. Correspondence will be limited to short-listed candidates only. Candidates may be required to undergo psychometric testing and other simulation-based assessments. People with disabilities are encouraged to apply. Preference will be given to people from designated groups, and the University reserves the right, in its sole discretion, not to make an appointment.

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