Tshwane University of Technology

We empower people

VACANCY BULLETIN

CAMPUS RECTOR: EMALAHLENI CAMPUS
OFFICE OF THE DEPUTY VICE CHANCELLOR (DVC): TEACHING AND LEARNING
5-YEAR FIXED-TERM CONTRACT
POST LEVEL: 04
REF: 26/C24

The Tshwane University of Technology (TUT) seeks to appoint a proven University manager and an accomplished academic leader as Campus Rector for **the *eMalahleni Campus*.**

The incumbent will report to the DVC: Teaching and Learning. While the substantive positions of different staff members on campus may be located in various departments across the University, the incumbent will be the head of the campus, chair of the Campus Management Committee, and he/she will be responsible for the management and leadership of the academic and non-academic departments as well as the student body. The incumbent will be responsible for the maintenance and upkeep of the campus infrastructure.

The Campus Rector role requires collaboration and liaison with, among others, the Institutional Management Committee, the Executive Management Committee, and the Senate. Chief among the functions of the Campus Rector is to lead and oversee the implementation of the Institutional Strategic Plan (ISP), the Annual Performance Plan (APP), the codes of ethics for both staff and students, and the University's policies. The incumbent will also be responsible for the daily management of the campus and the administration of its various affairs.

This is a 5-year fixed-term contract position. The University reserves the right not to extend the contract upon its expiry. Should the University elect to renew the contract, such renewal will, among other things, be subject to the outcome of a performance evaluation interview and will be for one term only.

MINIMUM REQUIREMENTS QUALIFICATION

- A PhD or equivalent qualification (NQF Level 10)

EXPERIENCE

- 10 years of extensive experience in a higher education or similar environment.
- Academic background with proven research and publication record
- 5 years' experience at the level of Academic Manager/ Head of Department/Assistant Dean or Executive Dean will be an advantage.
- Project Management knowledge and experience will be an added advantage.
- Effective functioning as a member of the Institutional Management Committee and co-responsibility for the strategic positioning of the institution.
- Must be in possession of a valid Driver's License.

People with disabilities are encouraged to apply.

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KNOWLEDGE AND SKILLS

- Excellent people and communication skills.
- The ability to manage resources and finances.
- Experience in working with young people, students, parents, guardians, and other stakeholders.
- The ability to lead academic and administrative managers as well as students.
- The ability to build synergies among the different campuses.
- Experience with international and national networks.
- Willingness to subscribe to and promote the values of the university.
- Project management.
- Experience in Higher Education legislation.
- Strategic management and leadership.
- Governance and risk management.
- Human resources management.

CRITICAL PERFORMANCE AREAS INCLUDE:

- Overall strategic leadership for the eMalahleni campus.
- Provision of academic, administrative, and operational leadership for the eMalahleni campus.
- Implementation of the TUT ISP as well as the APP.
- Prioritisation of the academic project at the eMalahleni Campus and always ensure its integrity
- Implementation of the policies and procedures of TUT at the eMalahleni campus.
- Development and implementation of plans that are specific to the campus, based on the university's ISP and Vision.
- Development of campus-specific policies for processing and approval by the relevant structures of the university.
- Presenting regular reports to the DVC: Teaching and Learning.
- Providing regular reports to the Institutional Management Committee (IMC) and, to other management and governance structures, such as EMC, when required.
- Represent the eMalahleni campus at the IMC.
- Leading and chairing the Campus Management Committee (CMC).
- Compilation of a comprehensive annual plan and report for Campus activities.
- Management of operations at the eMalahleni campus.

Enquiries: Ms IC Skosana – Director: Recruitment & Benefits Human Resource
Tel: (012) 382 5447
Closing date: 06 December 2026

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Application Procedures

To apply, please submit the following, together with a fully completed application form available on the TUT website at www.tut.ac.za/vacancies, to MalulekaTA@tut.ac.za by not later than 06 December 2026. ● A Curriculum Vitae ● Certified copies of qualifications and Identity Document. All applications with international qualifications are required to submit a SAQA evaluation certificate ● A detailed motivation regarding your suitability for the position for which you are applying, as well as how you meet each of the stipulated requirements. A brief statement setting out your vision for the position ● The names and contact details of 3 work-related referees, one of which should preferably be your current or recent line manager. The University may require further referees. Incomplete applications will not be considered.

Please also note that failure to submit the requested documents/information will result in your application not being considered.

Tshwane University of Technology is an Equal Opportunity and Affirmative Action Employer. All appointments will be made in accordance with the University's Employment Equity Policy.

Preference will be given to candidates from the designated groups, and the University reserves the right, in its sole discretion, not to make an appointment. Applicants may be required to undergo further verification and evaluation. Correspondence will be limited to short–listed candidates only. Applicants who have not been contacted within 30 days of the closing date must consider their applications as unsuccessful

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