Tshwane University of Technology

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VACANCY BULLETIN

LAB TECHNICIAN: CIVIL X1
DEPARTMENT OF TECHNOLOGY AND VOCATIONAL EDUCATION
FACULTY OF HUMANITIES
SOSHANGUVE NORTH CAMPUS
Ref:26/G141

The Department of Technology and Vocational Education in the Faculty of Humanities invites applications for the position of Lab Technician for 2027 at the Soshanguve North campus for the following subject:

- **CIVIL TECHNOLOGY.**

INSTRUCTIONS: Applicants are required to submit, together with the CV's, a fully completed standardized application form available from the university intranet as well as recently certified copies of qualifications, Identity Document. Failure to comply with this instruction will disqualify the candidate. Candidates may be subjected to appropriate psychometric testing and other selection instruments.

Key performance areas/Core functions:

Facilitate practical classes and provide technical support in the workshop for Civil Technology, Civil Services, and Building Construction modules offered in the following programmes:

- Bachelor of Education (BEd) in Senior Phase and Further Education and Training Teaching.
- Diploma in Adult and Community Education and Training (ACET).

- Prepare experiments, practical exercises, equipment, tools, and materials required for student practical work and laboratory activities.
- Supervise, guide, and assist students during practical sessions and fieldwork activities to ensure the achievement of learning outcomes.
- Conduct practical demonstrations and facilitate practical training sessions in collaboration with academic staff.

Women and people with disabilities are encouraged to apply.

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- Perform routine maintenance of laboratory and workshop equipment, tools, and infrastructure, including inspections, troubleshooting, installations, maintenance requisitions, and management of laboratory/workshop access.
- Manage occupational health and safety (OHS) compliance within the workshop and laboratory environment.
- Conduct regular safety inspections, hazard identification, and risk assessments, and implement corrective measures where necessary.
- Supervise and assist students during educational and industry-related field trips in collaboration with lecturers.
- Support teaching and learning activities through the application of relevant industry knowledge, technical expertise, and research-informed practices.
- Participate in departmental, faculty, and institutional committees, meetings, and activities as required.
- Perform administrative duties related to the practical components of Civil Technology, Civil Services, and Building Construction modules, including record keeping, scheduling, reporting, and student attendance management.
- Maintain accurate inventory records and conduct regular stocktaking of workshop equipment, tools, consumables, and materials.
- Monitor, control, and account for the issuing, storage, usage, and replacement of workshop tools, equipment, and consumables.
- Assist with procurement processes by identifying equipment and material requirements and preparing requisitions in accordance with university procedures.
- Ensure that workshop facilities, laboratories, and equipment are maintained in a clean, safe, secure, and operational condition to support effective teaching and learning.

Minimum requirements:

Academic qualifications:

- NQF Level 6.

Experience:

- 3 years of relevant experience at Technician Level and/or 3 years of experience in industry.

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Knowledge and Skills:

- Knowledge in the following areas of study: Civil Services, Building Construction and Woodworking.
- Demonstrate knowledge of Civil Technology Technician and Workshop management.

Registration with a professional body (if applicable):

- N/A

Send CV to: : GaeonaleT@tut.ac.za

Closing Date **:** 25 November 2026

Enquiries **:** DR SD Khoza KhozaSD@tut.ac.za – 012 382 9300

If we have not responded within a month from the closing date, you should regard your application as unsuccessful. Correspondence will only be entered into with short-listed candidates. **The University reserves the right not to make an appointment.** It is the intention of the University to promote representativity in respect of race, gender and disability through the filling of this post. Candidates are also required to complete the application form for employment. The application form is available on the University's website, share point and the University's intranet.

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